



## BUSINESS WIRE INSTRUCTIONS AND REQUEST FORM

### **Cut-off Times:**

Outbound Domestic Wires: 1:00pm PST

Outbound International Wires: 12:00pm PST

\* Foreign transfers may be subject to delays. Completed domestic wire forms received prior to 1:00pm PST and international wire forms received prior to 12:00pm PST will be processed the same day. Completed domestic wire forms received after 1:00pm PST and international wire forms received after 12:00pm PST will be processed the next business day.

### **Inbound Wire Instructions:** *(Funds transferred into an Axos Bank account)*

Provide the following information to the transferring institution:

#### **For Domestic Wires:**

Axos Bank  
San Diego, CA 92122  
ABA # 122287251

#### **For International Wires (*must be sent in US dollars*):**

Axos Bank  
San Diego, CA  
ABA # 122287251

#### **Intermediary Bank**

Pacific Coast Bankers' Bank  
San Francisco, CA 94104  
Swift Code: PCBBUS66  
ABA # 121042484

#### **For the benefit of:**

*Your Name* and *Your Account Number* with Axos Bank

### **Outbound Wire:** *(Funds transferred out of an Axos Bank account)*

Complete and send the form to:

**Secure Message:** Login to your online banking to send your completed request form via secure message.

**Email:** [businessbankingwires@axosbank.com](mailto:businessbankingwires@axosbank.com)

**Fax:** (858) 350-0443

**Questions?** Should you have any questions, please call us at (888) 502-2967.

## WIRE TRANSFER AGREEMENT AND DISCLAIMER

### **WIRES WILL ONLY BE SENT TO CREDIT THE SAME NAME(S) AS THE AXOS BANK CUSTOMER ORIGINATING THE WIRE.**

1. I (we) the Account Holder(s) authorize Axos Bank ("Bank") to make the wire transfer described on the attached form.
2. I (we) request Axos Bank to effect this transfer at my (our) risk to such person(s) as the receiving bank believes to be the within name payee. This may be based solely on the ABA and/or Account Number(s) that have been provided by me (us).
3. You agree to hold Axos Bank harmless from any loss that occurs if your instructions are incomplete, unclear or incorrect. The Bank is not required to seek clarification from anyone regarding ambiguous instructions. If we cannot complete a transfer due to unclear or inaccurate instructions, we will notify you orally or in writing by the end of the next business day.
4. For security purposes, Axos Bank may require further verification of wire requests via phone or e-mail. Successful verification of these wires must be completed prior to processing the request. Therefore, it is important that your contact information on file with Axos Bank is correct.
5. Axos Bank may transfer funds through an Intermediary Bank or funds transfer system that is different from that shown in your instructions. Foreign transfers may be subject to delays, charges imposed by other banks, and changes in foreign currency exchange rates. The Bank will not be responsible for any changes in an exchange rate involved with a foreign transfer. Refunds, if necessary, will be at the Bank's current buying rate for exchange at the time of such refund.
6. If the Bank receives your domestic payment order after 1:00pm PST, or international payment order after 12:00pm PST, or on Saturday, Sunday or holiday, it may be processed on the next funds-transfer business day.
7. You may only cancel or amend your order prior to the wire transfer being sent by the Bank. You agree to hold Axos Bank harmless from all claims and damages, however, if the Bank attempts (successfully or otherwise) to comply with your cancellation or change request.
8. You agree to notify the Bank immediately if you notice any discrepancy involving the posting of your payment order or if you discover a problem with your transfer. You must send us a written notice of the problem, including a statement of the relevant facts, within a reasonable time (not to exceed 10 days from the date you first discover the problem or statement cycle, whichever occurs first).
9. Axos Bank will not be liable for consequential, special, punitive, or exemplary damages or losses of any kind. We will not be liable for any failure to act or delay due to: a lack of sufficient available funds in your account; circumstances beyond our control; fire, flood, or natural disasters; communication failures; labor disputes; any inaccuracy in your instructions; the action or inaction of others; or any applicable government or funds-transfer system rule, policy, or regulation.
10. If you agree to the terms and conditions above, please complete the Wire Transfer Instructions on the next page (page 2) along with an original signature. Electronic signatures are not accepted.

**Business Wire Transfer Request Form**

[businessbankingwires@axosbank.com](mailto:businessbankingwires@axosbank.com)

\*Indicates required field

**\*Wire Destination:**  
 Domestic (Inside US)     International (Outside US)

<b>Bank Use Only</b>
Net Wire Amount:

**Section A – Originating Axos Bank Customer Information**

**Section B – Wire Transfer Amount**

\*Your Full Axos Bank Account Number

\*Axos Bank– Customer Name / Account Title

Joint Name on Account (if applicable)

\*Purpose of Wire Transfer

\*Complete one of the following options:

1. \$ \_\_\_\_\_ + Fee  
Amount of wire    -- OR -

2. Account Closure:  
 Check  one of the following:

Closure: Balance of account less wire fee

CD Closure prior to maturity: Balance of account less penalty and wire fee

If a wire is returned, an additional wire fee will be deducted for resubmission of the same wire. Wire fees are non-refundable.

**Section C - Beneficiary / Recipient Information**

\*Beneficiary Name (Recipient of the Wire Transfer)

\*Beneficiary Account Number

Joint Beneficiary Name (if applicable)

\*Address

Further Credit/Instructions/Comments (Example: Escrow Number)

\*City and State

**Section D – Beneficiary Bank Information**

This is the financial institution where the beneficiary maintains their account

\*Bank / Financial Company Name

\*ABA or Routing Number (must be nine digits)/ IBAN Number

Receiving Bank's Address (\*International wires)

SWIFT/BIC Code (\*International wires)

Receiving Bank's City and State (\*International wires)

**Section E – Intermediary Bank Information (This section is not required on all wires)**

This is the bank that the wire must pass through before reaching the beneficiary bank

Financial Institution's Name

Financial Institution's Account Number / ABA Number

**Section F – Authorized Signatures (Electronic signatures not accepted)**

I acknowledge that I have read Axos Bank's Wire Transfer Agreement and Disclaimer and agree to the terms and conditions contained therein.

\* X \_\_\_\_\_ X \_\_\_\_\_

\* Date: \_\_\_\_\_ Date: \_\_\_\_\_

**BANK USE ONLY**

OFAC Clear:	Funds Verified:
Funds Memo Posted:	Input / Prepared by:
Wire Fee: \$	Charge Acct:

Customer Call:
Approved by: