4350 La Jolla Village Drive #140, San Diego, CA 92122
Bus: 888-833-0555 Fax: 858-350-0976

Doc Request / Closing Form

Note: We will email documents to the Closing Agent. We use Doc Magic for our closing documents; please ensure the Closing Agent is set up to receive this type of document.

Date	Borrower Name	Loan Number	Loan Amount	Borrower or Lender Paid Comp?

Requested Sign Date: _____
Requested Sign Time: _____ PM
Requested Fund Date: _____

Closing Agent Name: _____
Closing Agent Phone #: _____ Ext: _____
Docs to be emailed to: _____

IMPOUNDS/ESCROWS

Impounds (yes or no): _____ *** Note: HPML loans require impounds. Flood insurance requires impounds unless paid by HOA. ***

If yes, what is being impounded: _____

POWER OF ATTORNEY

Including POA? _____ *** Note: POA must be pre-approved by underwriting. POA not eligible for Foreign National loans. ***

If yes, complete the following:
Will POA be used for *Closing Docs only* or for *Initial CD and Closing Docs* ? _____

Name of POA: _____ Email address for POA: _____

Lender Fee:	$ 1,695.00	
Broker Admin Fee:		*only allowed if Borrower Paid Compensation*
Broker Application Fee:		*only allowed if Borrower Paid Compensation*
Broker Origination Fee:		*only allowed if Borrower Paid Compensation*
Broker Processing Fee:		*only allowed if Borrower Paid Compensation*
Other Broker Fee:		*only allowed if Borrower Paid Compensation*
Pledged Asset Fee:		*if applicable (Axos Bank - $250)*
Foreign Nat'l Due Diligence Fee:		*if applicable (Axos Bank - $250)*
TOTAL ORIGINATION:	$ 1,695.00	
Loan Discount/Rebate:		
Trust Review Fee:		*if applicable (Axos Bank - $300)*
Credit Report Fee:		*provide invoice*

Appraisal Fee # 1: _____ Paid by: _____ If paid by Broker, does Broker want to be refunded? _____

Appraisal Fee # 2: _____ Paid by: _____ If paid by Broker, does Broker want to be refunded? _____

HOA Cert Fee: _____ Paid by: _____ If paid by Broker, does Broker want to be refunded? _____

By signing this document order form, you confirm all fees to be true and correct.

Loan Officer/Originator Signature: _____

Comments / Special Instructions: