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| APPRAISAL DEPARTMENT SERVICE REQUEST |

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| **Loan #** | |  | | |  | **Request Date** |  |
| **Axos BankTM  Contact Person** | |  | | |  | **Date Due to Requester** |  |
| **Owner’s Value** | |  | | |  | **Purchase Price** |  |
| **Name of Mortgage Firm/Broker** | |  | | | | | |
| **Borrower Name** |  | |  | | | | | |
| **Property Contact Info (name, relationship, phone and email)** |  | |  | | | | | |
| **PROPERTY** | | | | | | | |
| **Property Address** | | | |  | | | |
| **Property Description** |  | | |  | | | |
|  | |  | | |  |  |  |
| **Year built** | |  | | |  | **Occupancy** |  |
| **Gross building area** | |  | | |  | **Site influence(s)**  (describe) |  |
| **Site Size** | |  | | |  | **Accessory Buildings** (describe) |  |
|  | | | | | | | |  | |  | **Accessory** |

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| **Appraisal Service** | Order—Existing Property—As Is  Order Rental Survey  Other-- | Order—Proposed Construction  Order—New Construction **(As-is and As-if Complete value will be provided when property is under construction and incomplete)** |
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**APPRAISAL DOCUMENTATION REQUIREMENTS FOR APPRAISAL REQUEST**

Items marked in **boldface type** must be included with this request. The other items, while   
important, may be provided shortly thereafter. If any items are delayed, it will impact timely completion of the appraisal.

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|  | **CheckOff** | **Item** |
| **1.** |  | **Detailed Property Description (above)** |
| **2.** |  | Executed purchase/sale agreements (purchase request only) |
| **3.** |  | Escrow instructions, settlement statements (purchase request only) |
| **4.** |  | Preliminary title report (transaction involving lot splits/lot line adjustments; egress/ingress issues and/or leasehold request only) |
|  |  |  |
|  |  | **For New Construction (and/or under construction) or Proposed Construction** |
| **5.** |  | Dimensioned construction plans **(**Plans, elevations and site plan are required for all proposed construction requests**)** |
| **6.** |  | Construction budget: detailed direct and indirect costs (Proposed construction request only) |
| **7.** |  | **Cost to complete estimates** (required for properties that are still under construction and incomplete) |