

Getting Ready To Apply



In order to help you get back to business faster, we make every effort to obtain information about your business from publicly available information such as the Secretary of State website in the state that your business is registered. In cases where we are unable to obtain this information, we will request you to provide documentation to verify your business before opening your account.

Requirement For All Business Types

A copy of the drivers license for all owners and authorized signers

Doing Business Under a Different Name

If you are conducting your business using a DBA (doing business as), fictitious name, trade name or assumed name, we may request any of the following documents. The document must bear the business name you've adopted and be current and in good standing.

- Fictitious name certificate
- Certificate of trade name
- Assumed name certificate
- DBA certificate

Documents Required by Business Type

See what additional documents we'll need from you to apply for your business bank account(s) based on your business type.

Sole Proprietor	General Partnership	Limited Liability Company (LLC)
<ul style="list-style-type: none">• IRS SS-4 or 147 c Letter	<ul style="list-style-type: none">• General partnership agreement and all amendments	<ul style="list-style-type: none">• Operating agreement• Articles of organization and all amendments
Limited Partnership (LP) or Limited Liability Partnership (LLP)	Corporation – For Profit	Corporation – Non Profit
<ul style="list-style-type: none">• LP or LLP agreement and all amendments• Certificate of LP or LLP partnership filed with the state	<ul style="list-style-type: none">• Articles of incorporation and all amendments	<ul style="list-style-type: none">• Articles of Incorporation and All Amendments• Letter from IRS of 501-c-3 status• Bylaws that state powers of the officers• Meeting minutes with list of current active officers (most recent)
Association/HOA		
<ul style="list-style-type: none">• Articles of Incorporation and All Amendments or Articles of Organization or Association• Meeting minutes with list of current active officers• Bylaws that state powers of the officers• Letter from IRS of 501-c-3 (if applicable)• Property Management Contract Agreement (if applicable)		

More About Our New Account Procedures

Axos BankTM is required by Federal Law to obtain, verify and record information that identifies each client who applies for an account. When a client applies for an account, we will ask for the client's legal name, address tax identification number and other identifying information. We may ask for additional copies of documents evidencing the existence and good standing of the entity.

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